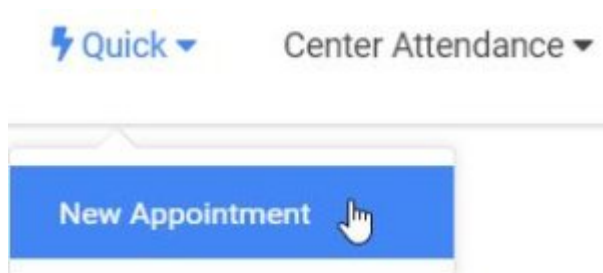




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Quick

Accudemia's new **Quick** Module lets tutors quickly create a **New Appointments**



New Appointments

After clicking **New Appointment** under **Quick** a pop-up window appears, it is used to quickly schedule student-tutor appointments. If you want to view all appointments currently scheduled you can do so by visiting **Center Attendance > Appointments > View All**

Another way to access a New Appointment is to navigate to **Center Attendance > Appointments > Create New Appointment** option from the main menu tab in the header. Depending on the administrator configuration there is a widget related to Appointments that can be shown in the homepage where you can see an option to create appointments.

To access the full guide of how to **Create New Appointments** you can click on the following link: [Create New Appointment](#).

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